

**<<Insert Coalition Name>> Membership Agreement  
<<Insert Vision Statement>>**

This membership agreement outlines the collaboration between \_\_\_\_\_ (*member name*) and the <<Insert Coalition/Task Force Name>>. This agreement describes the expectations for participation as a member of the <<Insert Coalition/Task Force Name>>.

1. Treat all members of the <<Insert Coalition/Task Force Name>> with respect; listen to and acknowledge all shared points of view, experiences, and values.
2. Participate in 100% of meetings held, either virtually or in person. Should you not be able to attend, please contact leadership in advance.
3. All efforts undertaken by the <<Insert Coalition/Task Force Name>> and its members must be done in accordance with the <<Coalition or Task Force>>'s Strategic Plan and Vision.
4. Work collaboratively with all members of the <<Insert Coalition/Task Force Name>> to complete implementation and evaluation of projects.
5. Complete and report all action items by the timeframe developed and agreed upon by <<Insert Coalition/Task Force Name>> subcommittees. Should you not be able to complete a task, please contact subcommittee leaders in advance.
6. Membership in the <<Insert Coalition/Task Force Name>> is not a personal or professional conflict.
7. If you are a member assigned to represent a company, the signature of the immediate supervisor is required.
8. Keep confidential all items discussed in <<Insert Coalition/Task Force Name>> meetings, including data and funding proposals, unless stated otherwise by leadership.
9. The leadership of the <<Insert Coalition/Task Force Name>> (<<Insert Leaders>>) has the ability to exercise termination of this agreement if it is determined that a member is acting in any manner that is not in accordance with the best interest of the <<Insert Coalition Name>>.

Name Signature Date

\_\_\_\_\_  
Leadership Representative

\_\_\_\_\_  
Member

\_\_\_\_\_  
Company Supervisor (*if applicable*)